Department of Applied Arts and Sciences

Meeting Minutes, October 27, 2014

Members present: Dr. Donham, Grady Blount, Annette Taggart, Theresa Sadler, Misty Lair, Tina Lancaster

1. IE Plan has been submitted to Dr. Palmar. Awaiting word on approval.
2. Focus groups need to be set up. One with companies that hire Associate Degreed individuals and one from former students who have graduated and have been working since then. A short list of businesses was made. Dr. Donham asked that we all send others to him and whether or not we have a contact and he will categorize them and have them at the next meeting.\
	1. L3
	2. Campbell Soup
	3. Kimberly Clark
	4. TI
	5. Brookshires
	6. Ocean Spray
	7. Net Data
	8. Preifert
	9. Rockwall Chamber (Technology Park)
	10. Hunt County Medical
	11. Rockwall Fire and Police departments
	12. Lamar County Police
	13. Flo-Serve
3. After the 10 come to the focus group, we’ll create a survey to send to other businesses. For the graduates, we will be asking what skills and knowledge did you get and use and also, what did you lack after graduating.
4. Timeline: First, we’ll talk to the businesses about their interest and have the Focus Group on campus the week after the New Year. By May, we’ll have a list for curriculum changes.
5. Next meeting, Theresa will follow up with Wayne for a list of recent graduates. Send Dr. Donham more companies to consider